Department of Procurement Services - City of Chicago

April 10, 2015

Addendum No. 7

To

REQUEST FOR PROPOSAL ("RFP")

For

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are scheduled to be received no later than 4:00 p.m., Central Time on April 20, 2015 (pursuant to the Request for Proposal advertised November 26, 2014 and Addendum No. 5 advertised on March 26, 2015) in the Department of Procurement Services, Bid & Bond Room (Room 103 of City Hall).

Respondent must acknowledge receipt of this Addendum No. 7 in its Proposal AND complete and return the attached Acknowledgment by email to lisa.clark@cityofchicago.org  Attn: Lisa Clark, Contract Negotiator

This document contains:

I. Proposal Due Date Postponement
II. Modifications to the RFP
III. Addendum Receipt Acknowledgment

The information contained in this Addendum No.7 is incorporated by reference into the original Request for Proposal (RFP) issued on November 26, 2014.
April 10, 2015

ADDENDUM NO. 7

FOR

REQUEST FOR PROPOSAL (RFP)

FOR

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 4:00 p.m., Central Time, April 20, 2015.

The following revisions/changes will be incorporated in the above-referenced Request for Proposal. All other provisions and requirements as originally set forth remain in full force and are binding.

RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER LETTER SUBMITTED WITH YOUR RESPONSE.

SECTION I: Proposal Due Date Postponement

The Proposal due date which was scheduled for April 20, 2015 is hereby postponed. The new Proposal due date is scheduled for April 24, 2015 at 4:00 p.m., Central Time.

Section II: Modifications to the RFP

Revision/Description

1. Section 6.2.5. Implementation and Management Plan, C.4. Telephone Equipment is deleted in its entirety and replaced with the following: "The Respondent must be equipped to provide and maintain redundant telephone system equipment, fully capable of all the functionality of its primary equipment at its operator’s center and a secondary offsite communications facility. The redundant system must be capable of immediate access in the event of a failure of the primary system. All telephone equipment used and operated by the Respondent must feature back-up electrical power protection so to avoid any system failure due to electrical power failures or outages. Please describe your organization telephone system equipment."
2. Exhibit 1, Scope of Services, Section 3. City of Chicago Requirements, Equipment Requirements is deleted in its entirety and replaced with the following: "The Respondent must be equipped to provide and maintain redundant telephone system equipment, fully capable of all the functionality of its primary equipment at its operator's center and a secondary offsite communications facility. The redundant system must be capable of immediate access in the event of a failure of the primary system. All telephone equipment used and operated by the Respondent must feature back-up electrical power protection so to avoid any system failure due to electrical power failures or outages.

3. Exhibit 1, Scope of Services, Section 3. City of Chicago Requirements, Telephone Equipment Requirements, 3rd paragraph in deleted in its entirety and replaced with the following: "The Respondent must furnish the City with such dual-handset analog telephones in the quantity the City desires, at the locations determined by the City, based on a monthly or yearly rate. All telephones and related equipment shall be 100% warranted for the duration of the contract. For any telephone or related equipment that malfunctions, Respondent shall repair or replace equipment within 24 hours of notification at no cost to the City."

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES

JAMIE L. RHEE
CHIEF PROCUREMENT OFFICER
CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES

April 10, 2015

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to

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FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED
SERVICES AND SOLUTIONS

Specification No. 125096

Consisting of Sections I – III including this Acknowledgment.

SECTION III. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No.7 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

________________________________________  Title
Signature of Authorized Individual

________________________________________  Company Name
Name of Authorized Individual (Type or Print)  Business Telephone Number

Complete and Return this Acknowledgment by email to: lisa.clark@cityofchicago.org
Attn: Lisa Clark, Contract Negotiator