Department of Procurement Services - City of Chicago

April 23, 2015

Addendum No. 8

To

REQUEST FOR PROPOSAL ("RFP")

For

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are scheduled to be received no later than 4:00 p.m., Central Time on April 24, 2015 (pursuant to the Request for Proposal advertised November 26, 2014 and Addendum No. 7 advertised on April 10, 2015) in the Department of Procurement Services, Bid & Bond Room (Room 103 of City Hall).

Respondent must acknowledge receipt of this Addendum No. 8 in its Proposal AND complete and return the attached Acknowledgment by email to lisa.clark@cityofchicago.org  Attn:  Lisa Clark, Contract Negotiator

This document contains:

I. Proposal Due Date Postponement
II. Modifications to the RFP
III. Answer to Question for Clarification to the RFP
IV. Addendum Receipt Acknowledgment

The information contained in this Addendum No.8 is incorporated by reference into the original Request for Proposal (RFP) issued on November 26, 2014.
April 23, 2015

ADDENDUM NO. 8

FOR

REQUEST FOR PROPOSAL (RFP)

FOR

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 4:00 p.m., Central Time, April 24, 2015.

The following revisions/changes will be incorporated in the above-referenced Request for Proposal. All other provisions and requirements as originally set forth remain in full force and are binding.

RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER LETTER SUBMITTED WITH YOUR RESPONSE.

SECTION I: Proposal Due Date Postponement

The Proposal due date which was scheduled for April 24, 2015 is hereby postponed. The new Proposal due date is scheduled for May 18, 2015 at 4:00 p.m., Central Time.

Section II: Modifications to the RFP

Revision/Description
1. Exhibit 1 Scope of Services, 4. General Scope, Translator and Interpreter Qualifications (Individuals), 7th bullet point is deleted in its entirety and replaced with the following: “The Respondent shall utilize interpreters who are able to provide consecutive interpretation services.”

Section III: Answer to Question for Clarification to the RFP

1. For all questions pertaining to RFP preparation, you write, “entire proposal.” Please confirm that means pricing and technical portions.

Answer: Yes that includes pricing and technical portions of the submittal.

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES

JAMIE L. RHEE
CHIEF PROCUREMENT OFFICER
CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES

April 23, 2015

Addendum No. 8

to

REQUEST FOR PROPOSAL (“RFP”) for

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

Specification No. 125096

Consisting of Sections I – IV including this Acknowledgment.

SECTION IV. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No.8 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

Signature of Authorized Individual

Title

Name of Authorized Individual (Type or Print)

Company Name

Business Telephone Number

Complete and Return this Acknowledgment by email to: lisa.clark@cityofchicago.org

Attn: Lisa Clark, Contract Negotiator