To: Alvin Jefferson
   Bid & Bond Room

From: Jamie L. Rhee
      Chief Procurement Officer

Date: DEC 24 2014

RE: Advertisement Request- Addendum No. 1
Subject: RFP for Foreign Language Interpretation, Translation Services and Related Services and Solutions
Spec. No. 125096
Department: OEMC and Various Using Departments

Attached hereto is Addendum No. 1 to the subject RFP, which will be issued to all document holders. The proposal due date is changed from January 15, 2015 to February 12, 2015 at 4:00 p.m., Central Time.

This copy is for your file and information.

Originated By:
Lisa Clark, Contract Negotiator

Reviewed By:
John D. O'Brien, Deputy Procurement Officer

cc: File (Spec. No. 125096)
LEGAL ADVERTISEMENT January 5, 2015
CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES
Sealed Proposals or Responses will be received by the City of Chicago, on the date and time, stated for those specific Proposals or Responses listed below, in the Bid & Bond, Room 103, City Hall, 121 North LaSalle Street, Chicago, Illinois 60602, 312-744-9773. Proposals or Responses will be received for the following:
NOTICE OF POSTPONEMENT ADDENDUM: Addendum 1 will be emailed to all bidders on the Bid Opportunity Take-Out List
DESCRIPTION: RFP for Foreign Language Interpretation, Translation Services and Related Services and Solutions
BID DOCUMENT CAN BE DOWNLOADED AND PRINTED FROM URL ADDRESS: www.cityofchicago.org/bids
SPECIFICATION NO: Spec # 125096
ORIGINAL BID/PROPOSAL OPENING DATE: January 15, 2015
NEW BID/PROPOSAL OPENING DATE: February 12, 2015
TIME: 4:00 p.m., Central Time
CONTACT: Lisa Clark, Contract Negotiator
Email: lisa.clark@cityofchicago.org
January 5, 2015

Addendum No. 1

To

REQUEST FOR PROPOSAL ("RFP")

For

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Responses are scheduled to be received no later than 4:00 p.m., Central Time on January 15, 2015 (pursuant to the Request for Proposal advertised November 26, 2014) in the Department of Procurement Services, Bid & Bond Room (Room 301 of City Hall).

Respondent must acknowledge receipt of this Addendum No. 1 in its Response AND complete and return the attached Acknowledgment by email to lisa.clark@cityofchicago.org Attn: Lisa Clark, Contract Negotiator

This document contains:

I. Proposal Due Date Postponement
II. Addendum Receipt Acknowledgment

The information contained in this Addendum No.1 is incorporated by reference into the original Request for Proposal (RFP) issued on November 26, 2014.
January 5, 2015

ADDENDUM NO. 1

FOR

REQUEST FOR PROPOSAL (RFP)

FOR

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which responses are due in the Department of Procurement Services, Bid & Bond Room, Room 301, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 4:00 p.m., Central Time, January 15, 2015.

The following revisions/changes will be incorporated in the above-referenced Request for Information. All other provisions and requirements as originally set forth remain in full force and are binding.

RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER LETTER SUBMITTED WITH YOUR RESPONSE.

SECTION I: Proposal Due Date Postponement

The Proposal due date which was scheduled for January 15, 2015 is hereby postponed. The new Proposal due date is scheduled for February 12, 2015 at 4:00 p.m., Central Time in the new Bid & Bind room located at 121 N. LaSalle Street Room 103, Chicago, IL 60602.

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES

JAMIE L. RHEE
CHIEF PROCUREMENT OFFICER
CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES

January 5, 2015

Addendum No. 1
to
REQUEST FOR PROPOSAL ("RFP")

for
FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

Specification No. 125096

Consisting of Sections I – II including this Acknowledgment.

SECTION II. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No.1 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

Signature of Authorized Individual ____________________________________________________________________________ Title ______________________________________________________________________

Name of Authorized Individual (Type or Print) ______________________________________________________________________ Company Name ______________________________________________________________________

Business Telephone Number ______________________________________________________________________

Complete and Return this Acknowledgment by email to: lisa.clark@cityofchicago.org Attn: Lisa Clark, Contract Negotiator
Department of Procurement Services - City of Chicago

January 29, 2015

Addendum No. 2

To

REQUEST FOR PROPOSAL (“RFP”)

For

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are scheduled to be received no later than 4:00 p.m., Central Time on February 12, 2015 (pursuant to the Request for Proposal advertised November 26, 2014 and Addendum No. 1 advertised January 5, 2015) in the Department of Procurement Services, Bid & Bond Room (Room 103 of City Hall).

Respondent must acknowledge receipt of this Addendum No. 2 in its Proposal AND complete and return the attached Acknowledgment by email to lisa.clark@cityofchicago.org  Attn: Lisa Clark, Contract Negotiator

This document contains:

I. Proposal Due Date Postponement
II. Addendum Receipt Acknowledgment

The information contained in this Addendum No.2 is incorporated by reference into the original Request for Proposal (RFP) issued on November 26, 2014.
January 29, 2015

ADDENDUM NO. 2

FOR

REQUEST FOR PROPOSAL (RFP)

FOR

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

SPECIFICATION NO. 125096

For which Proposals are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 4:00 p.m., Central Time, February 12, 2015.

The following revisions/changes will be incorporated in the above-referenced Request for Proposal. All other provisions and requirements as originally set forth remain in full force and are binding.

RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER LETTER SUBMITTED WITH YOUR RESPONSE.

SECTION I: Proposal Due Date Postponement

The Proposal due date which was scheduled for February 12, 2015 is hereby postponed. The new Proposal due date is scheduled for March 5, 2015 at 4:00 p.m., Central Time.

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES
JAMIE L. RHEE
CHIEF PROCUREMENT OFFICER
CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES

January 29, 2015

Addendum No. 2

to

REQUEST FOR PROPOSAL ("RFP")

for

FOREIGN LANGUAGE INTERPRETATION, TRANSLATION SERVICES AND RELATED SERVICES AND SOLUTIONS

Specification No. 125096

Consisting of Sections I – II including this Acknowledgment.

SECTION II. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No.2 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

________________________________________________________________________  _______________________________________________________________________
Signature of Authorized Individual                                      Title

________________________________________________________________________  _______________________________________________________________________
Name of Authorized Individual (Type or Print)                                      Company Name

________________________________________________________________________
Business Telephone Number

Complete and Return this Acknowledgment by email to: lisa.clark@cityofchicago.org
Attn: Lisa Clark, Contract Negotiator