



TRAVIS MYREN  
Director of Administration

**COUNTY OF DANE**  
DEPARTMENT OF ADMINISTRATION  
**PURCHASING DIVISION**

Room 425 City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703-3345  
608/266-4131  
FAX 608/266-4425 TDD 608/266-4941

CHARLES HICKLIN  
Controller

DATE: January 6, 2014

TO: All Proposers, Request For Proposals #113102: Pharmaceutical Products, Medical Equipment and Supplies and Related Products and Solutions

FROM: Carolyn Ninedorf, Purchasing Agent

SUBJECT: **ADDENDUM #2**

**Questions and answers provided below in response to questions received.**

*Question #1 Will all of the locations purchasing pharmaceuticals under this contract have State Pharmacy Licenses?*

Answer #1 This information is unknown.

*Question #2 From where are these entities purchasing these products from currently?*

Answer #2 This information is unknown.

*Question #3 Approximately how many ship to locations will there be within the \$10 million dollar of purchases?*

Answer #3 10 million dollars is referenced in Attachment J. This is a Market Basket for evaluation purposes only. This information is unknown.

*Question #4 Is the \$10 Million dollars of purchases annual?*

Answer #4 The reference to 10 million dollars in Attachment J is for evaluation purposes only. For the purposes of evaluation, assume the volume to be annual.

*Question #5 Do you have any purchase history for these locations? This will help us to build a more competitive offering.*

Answer #5 No.

*Question #6 For the background check, please advise exactly what steps are required for the "investigative" background check. Our standard check includes the following: 9 panel drug screen, Social Security Trace, Country Criminal check (based on all*

*counties listed in SST), Employment verification, Educational verification (for some positions), FACIS (OIG/GSA Exclusion Check), National Criminal Database Search, Sex Offender Search (where permitted by state law). Please confirm if this is sufficient.*

Answer #6      The background check standard listed above is acceptable to Dane County, however, other Participating Public Agencies may require additional screening.

Question #7      *Your response to question 1 under addendum 1 indicates that the Manufacturer/Item/Catalog numbers are in Attachment J. Unfortunately there does not appear to be any catalog numbers for the Medical Equipment. Since many of these manufactures can supply similar products with different levels of quality or features without the catalog number it will be very difficult to be sure we are providing the correct product for your use and subsequent RFP review. Can you please add the Catalog number for the Medical Equipment to the file?*

Answer #7      Attachment J has been amended to include manufacturer catalog numbers for the Medical Equipment tab.

**Please acknowledge receipt of this addendum by noting “Addendum #2 Received” on the bottom of the Signature Affidavit when you submit your proposal.**