



**The Home Depot Commercial Account (PROX) Application  
For U.S. COMMUNITIES PARTICIPANTS**

Fax to 1-800-536-0898 **HDCS Use Only: Enter Assoc ID as USCOMM**

Store # \_\_\_\_\_ LDAP \_\_\_\_\_

**Agency or Participant Information**

Please complete entire application

Legal Type (choose one):

- Sole Proprietorship    Partnership    Limited Liability    Corporation    Government/School/Embassy

Organization Type (choose one):

- Non-Profit    Government    Other Business Type    Financial Institution    Embassy

If a financial institution, specify the type:    Bank    Non-Bank    Funds    MSB (Money Service Business)

**Bank:** license and transfer/invest/lend money; **Non-Bank:** no bank license but transfer/invest/lend money (insurance companies, credit card companies, etc.); **Funds:** mutual funds, hedge funds, pension funds, private equity funds; **MSB:** exchange/transfer/money mechanisms (currency dealer, check casher, etc.)

Agency Name \_\_\_\_\_

Business Street Address (No P.O. Box) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Taxpayer ID Number (*Required by USA PATRIOT Act*) \_\_\_\_\_

Agency Phone<sup>†</sup> \_\_\_\_\_ Ext. \_\_\_\_\_ Fax \_\_\_\_\_

<sup>†</sup>By giving us a cell number or a number later converted to a cell number, you agree that we or our service providers can contact you at that number by autodialer, recorded or artificial voice, or a text. Your phone plan charges may apply.

Credit Line Requested \$ \_\_\_\_\_ Billing Contact \_\_\_\_\_

**E-mail Address:** If you provide your e-mail address, Citibank, N.A. may use it to contact you about your account and tell you about useful products and services. You are also providing your e-mail address to The Home Depot and by doing so you are signing up to receive special offers and promotions from The Home Depot.

E-mail Address \_\_\_\_\_

Billing Address (If different from Business Address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Account Information**

Is a purchase order or job name required with all purchases?    Yes    No

**Authorized Buyers\*** Add up to 4 additional buyer names. Applicant will automatically be a buyer on the account. To add more buyers, please contact customer service after your account is opened. Buyers' full name and date of birth will be required.

1. First Name \_\_\_\_\_ Initial \_\_\_\_\_ Last Name \_\_\_\_\_

2. First Name \_\_\_\_\_ Initial \_\_\_\_\_ Last Name \_\_\_\_\_

3. First Name \_\_\_\_\_ Initial \_\_\_\_\_ Last Name \_\_\_\_\_

4. First Name \_\_\_\_\_ Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Check here if no Buyer Identification Cards should be issued

\*All cards issued will be printed with the name of Company and the name of the Authorized Buyer. Names of Authorized Buyers are required and must be kept current over the life of the account.

**Authorized Officer Signature** (required, but Authorized Officer is not financially liable on this account)

By signing below on behalf of your Agency, you represent that your government Agency is a valid government Agency; and that all purchases made on the Account, if approved, will be for purposes other than personal, family, household, or agricultural use; and that you are an authorized representative of the Agency with authority to enter into contractual agreements. On behalf of the Agency, you certify that all information provided in this application is complete and accurate. You agree that your Agency will be bound by all the terms of the governing credit agreement of the type elected in this application. You authorize us to obtain information from credit reporting agencies and other sources we deem appropriate in considering this application and subsequently for purposes of updates, renewals or extensions of credit granted as a result of this application or in receiving or collecting the Account. You also understand that credit on the Account once approved, will be extended by Citibank, N.A., and that there is no binding contract between us until Citibank, N.A. accepts this agreement. The undersigned acknowledges receipt of a copy of the CITIBANK TERMS AND CONDITIONS FOR THE HOME DEPOT COMMERCIAL ACCOUNT.

First Name \_\_\_\_\_ Initial \_\_\_\_ Last Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address (No P.O. Box) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

**Signature of Agency's Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**CITIBANK TERMS AND CONDITIONS FOR THE HOME DEPOT COMMERCIAL ACCOUNT**

- This offer is only valid for new accounts. The Home Depot Commercial Account is only for business or commercial purposes. It is not for personal, family or household purposes. Citibank, N.A. ("we" or "us") is the issuer of your account. Citibank, N.A. is located in Sioux Falls, SD.
- To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. This means that we will ask for your name, address, date of birth, and other information that will allow us to identify you when you open an account. In addition, the bank must obtain the business' legal name, its street address, and its taxpayer identification number. We may also ask to see your driver's license or other identifying documents; and obtain identification information about you or any employees you add to your account.
- If you ask us, we will tell you whether or not we requested a credit bureau report, and the names and addresses of any credit bureaus that provided us with such reports.
- To receive The Home Depot Commercial Account, you must meet our credit qualification criteria. Your credit limit will be determined by a review of your credit report and, in some instances, a review of such other financial information as we may ask you to provide. You will be informed of the amount of your credit limit when you receive your card. Some credit limits may be as low as \$1,000.
- You authorize us to share with The Home Depot and its affiliates experiential and transactional information regarding your activity with us.
- If you are approved for credit, you will receive a card agreement with your card(s).

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