

**NC STATE UNIVERSITY**

An Equal Opportunity/Affirmative Action Employer

<http://www.fis.ncsu.edu/materialsmgmt>

Purchasing Department  
Campus Box 7212  
Admin I, 2721 Sullivan Dr  
Raleigh, NC 27695-7212  
919.515.2171 (phone)  
919.515.3511 (fax)

**ADDENDUM # 1**

TO: ALL PROSPECTIVE BIDDERS

FROM: Jessica Dalton, C.P.M., CPPB  
Purchasing Agent

DATE: August 27, 2010

SUBJECT: NCSU Request for Proposals # 63-JGD99906

**THIS ADDENDUM IS CONSIDERED PART OF THE REQUEST FOR PROPOSALS. FAILURE TO RETURN THIS ADDENDUM OR ADDRESS THE ISSUES CONTAINED HEREIN IN YOUR PROPOSAL RESPONSE MAY RESULT IN REJECTION OF PROPOSAL.**

**ACKNOWLEDGED BY:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

In response to questions posed regarding minimums on drop shipments:

If there is a minimum order required for a shipment, please clearly identify this in your proposal response. In addition, please indicate your company's position on providing shipments for quantities less than the stated minimum, and any associated fees for a shipment not meeting the minimum requirements.