



DALLAS COUNTY PURCHASING DEPARTMENT

August 24, 2007

ADDENDUM NO. 1

RFP NO. 2007-118-3034

REQUEST FOR PROPOSALS FOR CLEANING CHEMICALS AND SUPPLIES

WHEREAS, the RFP is hereby amended as follows;

- 1) Page 2 includes the following section:

PROPOSAL DUE DATE

Completed sealed proposals must be received and clocked into the Dallas County Purchasing Department no later than: **THURSDAY, AUGUST 30, 2007 @ 2:00 p.m. (CDT)**. The official time clock will be clock located in the Purchasing Department. Proposals received/clocked at 2:01 p.m. (CDT) and thereafter will be considered late and will not be accepted. Late proposals will be remain unopened and available for bidder pickup. Late bids not picked up within 30 days after notification by Dallas County, will be disposed of. Dallas County will not be responsible for un-marked/improperly marked proposals or for proposals delivered to the wrong location.

- 2) Page 3, Section 1.0 reads as follows:

1.0 Lead Public Agency Master Agreement

Dallas County (herein "Lead Public Agency") is competitively soliciting a Master Agreement for Cleaning Chemicals and Supplies (herein "Products") on behalf of all local and state government agencies, higher education and non-profits that elect to access the Master Agreement (herein "Participating Public Agencies") and U.S. Communities Purchasing & Finance Agency (herein "U.S. Communities"). The definition of Products to be included in the Master Agreement includes the vendor's complete catalog of cleaning chemicals, supplies, and cleaning machines available from Supplier. **ALL PRODUCTS OFFERED MUST BE NEW, UNUSED, LATEST DESIGN AND TECHNOLOGY AND MOST CURRENT PRODUCT LINES.** RFP is subject to Lead Public Agency's General Condition and Instructions to Bidders, Special

Provisions and pricing schedule, and the State Notice Addendum provided in Attachment E.

- 3) Page 5, Section 8.0 refers to the U.S. Communities Administrative Agreement as Attachment A. The U.S. Communities Administrative Agreement is Attachment B of the RFP.
- 4) Page 8, Section 10.5, second paragraph reads as follows:

It is the intent of Dallas County to enter into a contract with an initial two (2) year term with the option to renew annually for three (3) additional one (1) year periods. Renewal will be subject to the availability of funding, vendor performance, mutual agreement by all parties, and the approval of the Dallas County Commissioners Court. All renewals/extensions shall be based on existing terms, conditions, and price structures set forth in original bid award or as amended by the Dallas County Commissioners Court. Dallas County does not guarantee any quantities to be purchased under this contract.

- 5) Section 10.8 is added as follows:

10.8 Requests for Price Adjustments

Price adjustments will be considered based on the terms outlined in this section. An initial price adjustment can be requested after the first twelve (12) month period of the contract. Subsequent requests can be submitted on an annual basis. Requests for price adjustments must be supported by appropriate written documentation by the manufacturer's published price lists or similar documentary evidence. The reasonableness of the request will be determined by comparing the request with the Producer Price Index or by performing a market survey. If the Dallas County Commissioners Court agrees and approves the adjusted price terms, County shall issue written approval of the change and the effective date of the new pricing. Price adjustments/increases shall be presented as a percentage of increase/decrease, which will be used to adjust vendor pricing accordingly to the County. The price increase shall not exceed five (5%) percent over a one (1) calendar year period and shall be limited to the actual increase incurred by the awarded vendor(s) whichever is the "least amount of increase". Price adjustments/increases are not retroactive. Price reduction or decreases are effective immediately.

- 6) Page 9, Section 10.6. The Deadline for Final Questions has been extended to 4:00 pm (CDT) on Monday, August 27, 2007 with responses posted by Tuesday, August 28, 2007.
- 7) Page 11, Section 11.2.5 Products, is amended to read:

11.2.5 Products

- The primary objective is to provide the entire product catalog;

- Describe products by the category specified in Section 1.0 above;
- Provide catalog for each category of product specified above;
- Include description of cleaning machines available through product catalog;
- Describe services as specified in Section 1.0 above;
- Specify fill rate as applicable;
- If fill rate is less than 95%, explain how 95% can be met;
- Environmental initiatives that include any product certification(s) and company sponsored programs;
- Outline backorder policy.

8) Page, 11, Section 11.3.1 Pricing, second bullet is amended to read:

- Using a fixed percentage from the catalog to provide pricing, inclusive of U.S. Communities fee, for each product category specified in Section 1.0 above. Each product category can have a percentage;

9) Page 14, Section titled “INVOICES” is deleted.

10) Page 18, Section 13.2 is deleted.

11) Attachment D – Local Core List is replaced in its entirety with Attachment D2 – Local Core List provided with this addendum.

All other specifications of the original RFP remain the same.

This addendum is hereby acknowledged, understood and considered in our RFP.

Signature: _____

Name: _____

Company: _____ Date: _____



DALLAS COUNTY
PURCHASING DEPARTMENT

August 27, 2007

ADDENDUM NO. 2

RFP NO. 2007-118-3034

**REQUEST FOR PROPOSALS FOR CLEANING
CHEMICALS AND SUPPLIES**

WHEREAS, the RFP is hereby amended as follows;

- 1) Page 2 includes the following section:

PROPOSAL DUE DATE

Completed sealed proposals must be received and clocked into the Dallas County Purchasing Department no later than: **THURSDAY, SEPTEMBER 6, 2007 @ 2:00 p.m. (CDT)**. The official time clock will be clock located in the Purchasing Department. Proposals received/clocked at 2:01 p.m. (CDT) and thereafter will be considered late and will not be accepted. Late proposals will be remain unopened and available for bidder pickup. Late bids not picked up within 30 days after notification by Dallas County, will be disposed of. Dallas County will not be responsible for un-marked/improperly marked proposals or for proposals delivered to the wrong location.

All other specifications of the original RFP remain the same, as amended.

This addendum is hereby acknowledged, understood and considered in our RFP.

Signature: _____

Name: _____

Company: _____ Date: _____



August 10, 2007

**REQUEST FOR PROPOSALS FOR CLEANING
CHEMICALS AND SUPPLIES
RFP NO. 2007-118-3034
GENERAL INFORMATION No. 1**

*THIS DOCUMENT IS BEING PROVIDED FOR GENERAL INFORMATION
PURPOSES ONLY (THIS IS NOT AN ADDENDUM)*

The Dallas County Purchasing Department has received and hereby provides for general information purposes only the following questions and the County's responses. (Note: Due to time constraints, Dallas County will not be responsible for ensuring confirmation vendor receipt of this and/or any further acceptance of and/or responses to future questions prior to the bid opening date.)

Question 1: If I read this correctly, anyone on this list can buy from this bid at the prices provided?

Response: Yes. The intent of the national contract is to allow all registered public entities to purchase from the contract at the awarded prices.

Question 2: The winning bidding does not have to be notified that other entities are purchasing from this contract?

Response: No. The nationally awarded portion of the contract allows all entities to purchase from the contract.

Question 3: Is freight going to be allowed to be figured into the outlying destinations?

Response: Freight for all destinations should be included in the proposed price.

Question 4: The specifications require the delivery to Dallas County locations must be FOB: Destination. What about all the other locations across the country? Are vendors expected to pay freight for all shipments of any size, to anywhere?

Response: See answer to question #3 above.

Question 5: Will this contract be awarded to a single vendor (as it is now) or will multiple vendors be awarded?

Response: It is the intent of US Communities to award the national portion of the contract to a single vendor. However, as stated in Section 6, this RFP may be awarded to multiple vendors.

Question 6: Page 8 Term of Agreement is two years with 3 – 1 year renewal options. Page 18 Pricing states 12 months (1-year) with 2 – 1 year extension periods what are the terms?

Response: The term listed in Section 10.5 is correct – initial two (2) year term with three (3), one (1) year extension options. An addendum will be issued to address this discrepancy.

Question 7: Vendor is requesting bid tabulation from prior Dallas County solicitation.

Response: The prior bid tabulation is provided with this general information posting.

Question 8: Will there be another opportunity to ask questions as we delve into this? It is a complicated and very time consuming proposal and I am sure there will be further questions.

Response: Additional questions may be submitted through Wednesday, August 15, 2007.

Question 9: Invoicing- Are invoices for all transactions to be submitted in Duplicate? (page 14 Invoices) The instructions on page 22 appear to conflict with those on page 14, which one is correct?

Response: The invoice requirements listed in Section 13.21 are correct. An addendum will be issued to address this discrepancy.

Question 10: Is Dallas County willing to change indemnification language? (page 14)

Response: The language as listed on page 14 is Dallas County's standard indemnification language. If a vendor wishes to take exception to this language, it should be noted in the proposal response.

Question 11: Insurance Requirements- What does "must be prepared to show coverage prior to entering upon Dallas County premises" mean? (page 17)

Response: Dallas County requires vendors to submit proof of the required coverage prior to making the first delivery.

Question 12: Minimum Order- Is Dallas County willing to change minimum order to \$150.00?

Response: The evaluation committee will consider any exceptions to the listed requirements as a part of the evaluation process.

Question 13: Can a vendor elect to submit two separate proposals – one for the national award and one for the local award?

Response: The intent of this solicitation is to award a national contract. Dallas County has maintained the option to award local contracts based on the proposals received. Suppliers should determine which type of contract, national or local, they wish to pursue and state their intention in the transmittal letter.

Question 14: Please provide a list of all entities receiving notice of this solicitation.

Response: This list is provided with this general information posting.

Question 15: Is there any difference in the rating criteria between the national and potential local award?

Response: No. The same rating criteria will apply.

Question 16: How should a vendor bid green initiative products?

Response: In the pricing proposal, green initiative products can be bid as an alternate.

Question 17: Have the participating public entities committed to a certain volume of purchases?

Response: No. Use of the national contract is voluntary.

Question 18: Is there any expected change to the due date of the proposals.

Response: No. At this time, the due date remains Thursday, August 30, 2007 at 2:00 pm.

Question 19: Can a vendor provide different percentage discounts for product types?

Response: Yes.

Question 20: Can the M/WBE vendor information required to be provided with invoices be consolidated to a monthly report?

Response: Yes.

Suppliers receiving solicitation notice:

Bell Janitorial Supplies & Services
P.O. Box 59267
Dallas, Texas 75229

Frissen West, Inc.
8409 Pickwick Lane, Suite 262
Dallas, Texas 75225

MedWaste Solutions, Inc.
8615 Edgemere Road, Suite C
Dallas, Texas 75225

VitaCare, Inc.
P.O. Box 796833
Dallas, Texas 75379-6833

RCS dba The Cleaning Store
2832 Blystone Lane
Dallas, Texas 75220

Kori's Rebar & Supplies
1830 Garden Springs
Dallas, Texas 75253

Torrez Paper Company, Inc.
P.O. Box 36545
Dallas, Texas 75235

Amex Maintenance Parts
7502 Greenville Avenue, Suite 500-C
Dallas, Texas 75231

Fresh Start Janitorial Service
P.O. Box 852057
Mesquite, Texas 75185

2 Garrett 4, Inc.
5668 Centerridge Drive
Dallas TX 75249

9 To 5 Office Products Center Inc
PO Box 612487
DFW TX 75261

A & C Supply Co.
720 Military Parkway, Suite D
Mesquite TX 75149

A.E.M. Enterprises
P.O. Box 210305
Dallas TX 75211

Abernathy Company
3820 E. 19th Street
Texarkana AR 71858

Able Industries
8127 Ave. 304
Visa Lia CA 93291

AC Supply Co.
81 Secretary Dr., Ste. I
Arlington TX 76015

AC Supply Co.
P.O. Box 11340
Ft. Worth TX 76110

All American Poly
40 Turner Place
Piscataway NJ 08854

Allied Supply Company
4001 Kennett Pike, Suite 134
Wilmington DE 19807

Alpha A Omega Janitorial Services
620 Fern Dr.
DeSoto TX 75115

AmeraGlassCo.
P.O. Box 21358
Beaumont TX 77720

American Associated Companies, Inc.
120 Carnie Pl., Suite 202
Fayetteville GA 30214

American Hotel Register
100 South Milwaukee Ave.
Vernon Hills IL 60061-4035

American Institutional Supply
6540 Jansen Ave. N.E.
Albertville MN 55301

American Paper & Twine Co.
7400 Cockrill Bend Blvd.
Nashville TN 37209

ATD-American Co.
713 WSW Loop 323, #130
Tyler TX 75701-9460

Avery & Company
219 Duvall Street
San Antonio TX 78208

B & S Supply
3725 W. Thomas Rd.
Phoenix AZ 85019

Betty Mills Co.
2121 S. El Camino Real, Suite D-100
San Mateo CA 94403

Bob Barker Co., Inc.
P. O. Box 429
Fuquay-Varina NC 27526

Boritex Bldg. Svcs.
P.O. Box 171088
Arlington TX 76003

Burgoon Company
P.O. Box 1168
Galveston TX 77553

Calico Industries
9045 Junction Dr.
Annapolis, Jct. MD 20701-2005

Ceco Sales
1239 Security Drive
Dallas TX 75247

Central Poly Corp.
18 Donaldson Place
Linden NJ 07036

Certified Laboratories
1600 E. Northgate
Irving TX 75062

Champion Chemical Co.
8319 So. Greenleaf Ave.
Whittier CA 90602

Charm-Tex
1618 Coney Island Ave.
Brooklyn NY 11230

CIMOIC Company Inc.
3160 Commonwealth Dr., #190
Dallas TX 75247

CLEAN SPOT
P. O. Box 742015
DALLAS TX 75374-2015

Cleaning Solutions, Inc.
4620-B Industrial St.
Rowlett TX 75088

Commercial Chemical Products
9001 Diplomacy Row
Dallas TX 75247

Commercial Floors Direct
300 South Portland
Oklahoma City OK 73108

Commodities Unlimited
3826 Judge Dupree
Dallas, TX 75241

Courtesy Building Services, Inc.
2154 W. Northwest Hwy., Ste 214
Dallas TX 75220

Desoto Janitorial Supply
719 S. Beckley
Desoto TX 75115

Detco Industries, Inc.
P.O. Box 430
Conway AR 72032

Dimensions Medical Supply Group
6913 K Ave., Suite 315
Plano TX 75074

Duke Enterprises
P.O. Box 1417
Ovilla TX 75154

DynaPak Corp.
112 Helton Dr.
Lawrenceburg TN 38464

EAGLE BRUSH & CHEMICAL
P O BOX 59068
DALLAS TX 75229

Easy Buff Floor Maintenance Products
P.O. Box 7362
Colorado Springs CO 80933

EcoLab Inc.
370 Wabasha St.
St. Paul MN 55102

EcoLab Inc.
2404 Rothland
Plano TX 75023

Empire Paper Company
2708 Central Freeway East
Wichita Falls TX 76301

Environmental Biotech
1915 Peters Rd., Suite 311
Irving TX 75061

Environmental Safety Products Inc.
451 W. Bonita Ave. #1
San Dimas CA 91773

Epolystar
2085 Burrough Ave.
San Leandro CA 94577

Express Image Paper Co.
7621 Spinnet
Houston TX 77016

Fred Zel Supply Co.
PO Box 830670
Richardson TX 75083

FTC Chemical
PO Box 211062
Dallas TX 75211-1062

Gore's Supplies
559 Stonewall Way
Mesquite TX 75149

Grainger
2500 Pacific Avenue
Dallas TX 75226

Green Concept Production Inc.
455 High St.
Oakland CA 94601

H & W Cleaning Systems
P.O. Box 29110
Dallas TX 75229

HBS National Corporation
1634 W. Sam Houston Pkwy. N.
Houston TX 77043

Herrera Sales Co.
5706 Jester Drive
Garland TX 75044

Hollywood Restroom
2925 W. Camp Wisdom
Dallas TX 75237

Hollywood Janitorial Supplies
2925 W. Camp Wisdom Rd.
Dallas TX 75237

I.S.S., Inc.
P.O. Box 5547
Garden Grove CA 72645

Home Depot Supply
611 S. Royal Lane, Suite 200
Coppell TX 75019

ICS
P.O. Box 21056
Waco TX 76702

ICS
P.O. Box 21056
Waco TX 76702

Interbaro Packaging Corp.
114 Broacken Rd.
Montgomery NY 12549

IDP Labs, Inc.
38 Clinton St.
Pleasantville NY 10570

J & S Chemical Supply
2828 Martin Luther King Blvd.
Dallas TX 75215

Jamestown Chemical LLC
1440 Le May, Suite 104
Carrollton TX 75007

Jan Pak
3101 High River Rd.
Ft. Worth TX 76155

Janitorial Supplies Co.
2947 Walnut Hill, Suite 102
Dallas TX 75229

Jerigan Computer Serv & Associates
3429 Flamingo Circle
Mesquite TX 75150

JONES JANITORIAL
5621 PARKDALE DR
DALLAS TX 75227

JOY DETERGENT
P O BOX 814665
DALLAS TX 75381

JOY DETERGENT
P O BOX 814665
DALLAS TX 75381

Laniado Wholesale Maint.
1134 Taft Street
Rockville MD 20850

Last Group Enterprises
P.O. Box 120441
Arlington TX 76012

Lee Equipment Company
1000 Pembroke Rd.
Hallandale FL 33009

Lysander Wholesale Electrical Supplies
2930 Old Houston Rd. # 11
Huntsville TX 77340

M & M Supplies Ltd. Co.
10416 Cradlerock Dr.
Dallas TX 75217

M.A.N.S. DISTRIBUTION
6801 CRESTLAND AVE
DALLAS TX 75252

Master Supply Source
2245 Royal Lane, Suite 200
Dallas TX 75229

MCAM
2808 Old North
Farmers Branch TX 75234

METROCHEM CO, INC.
1331 Hwy 80., Ste. 104
Mesquite TX 75150

Mission Linen Supply
P.O. Box 535037
Grand Prairie TX 75053

Mjam & Co.
3305 Juniper Drive
Flower Mound TX 75028

Modesto Janitorial Supply
701 Keaney Ave
Modesto CA 95350

Moore Company (The)
6714 Cliffwood Drive
Dallas TX 75237-2826

Morel Corporation
7136 Indian Ridge Trail
Dallas TX 75232

Mozaik Enterprise Inc.
8616 Valley Ranch Parkway W, #2066
Irving TX 75063

Nan & Till Enterprises
P.O. Box 764814
Dallas TX 75376

National Sanitary Supply Co.
2828 Trade Center Dr. #140
Carrollton TX 75007

Newell & Sons, Inc.
PO Box 1098
Roxboro NC 27573

North Star Paper
P.O. box 2229
Coppell TX 75019-8229

Oak Cliff Office Supply
1876 Lone Star Dr.
Dallas TX 75212

Office Depot Business Division
1311 Aubrey Lane
Frisco TX 75034

Office Depot Business Division
14600 Trinity Blvd.
Fort Worth TX 76155

Office Max
3502 Regency Crest Dr
Garland Tx 75041-1293

Olmstead Kirk Equipment
5280 Tex Oak
Dallas TX 75235

OLMSTEAD-KIRK PAPER CO
2420 Butler St.
Dallas TX 75235

On-Target Supplies & Logistics, Ltd.
1133 S. Madison
Dallas TX 75208

Oreck
40 Grissom Rd.
Plymouth MA 02360

Padjo Services
645 Rain Tree Circle
Coppell TX 75019

PASCO
P.O. Box 260399
Plano TX 75026-0399

Patriot Medical Supplies
4906 Harvest Hill
Dallas TX 75244

Pitts Janitorial Services & Supplies
323 Brookwood Dr.
Duncanville TX 75116

POLLOCK PAPER CO
1 Pollock Place
Grand Prairie TX 75050

RAINBOW INDUSTRIAL PRODUCTS
P O BOX 851831
RICHARSON TX 75085-1831

Ranger Industrial
8226 Douglas Ave. #325
Dallas TX 75225

RELIABLE OFFICE SUPPLIES
1590 FIRST AVE.
OTTAWA II 61350

RKL Enterprises
1168 Shadyglen Circle
Richardson TX 75081

Rockhaven Group, LLC
1402 Corinth Street, Suite 239
Dallas TX 75215

S & B Supply Co.
14934 Webb Chapel, Suite 34
Dallas TX 75234

S.O.Y Investment Co., Inc.
P.O.Box 595373
Dallas TX 75359

Sanitary Supply
P.O. Box 50387
Tucson AZ 85703

Sanitary Supply
P.O. Box 50387
Tucson AZ 85703

Selig Industries
4106 Tarpon Lane
Grand Prairie TX 75052

Shirley Supply
8803 Daytonia Ave.
Dallas TX 75218

Siggy LTD LLC.
3310 Capstone Ln.
Garland TX 75043

Skinner Industrial Supply
P.O. Box 150460
Longview TX 75615-0460

Skyline Quality Services
4474 Sharpsburg Dr.
Grand Prairie TX 75052

Southwest Sanitary Company
1440 LeMay, Suite 104
Carrollton TX 75007

Specialty Services Co.
3730 Dilido Drive, Suite 210
Dallas TX 75228

Supply Systems LLC
1450 Preston Forest Square, Ste 209
Dallas TX 75230

Unipak Corporation
P.O. Box 300027
Brooklyn NY 11230-0027

United Distributor
2830 Merrell Rd.
Dallas TX 75229

VCP International, Inc.
2285 Merritt Drive
Garland TX 75041

Village Distributors
100 Syracuse Court
Lakewood NJ 08701-2069

Vitec Online
2954 Congressman Lane
Dallas TX 75287

Specialty Maintenance Supply
4910 Getha Lane
Sachse TX 75048

Supply Sanitation System
1450 Preston Forest Square, Suite 209
Dallas TX 75230

The Brulin Corporation
P.O. Box 270
Indianapolis IN 46206

Tri Chem Chemical Supply
P.O. Box 190
Denham Springs LA 70727-0190

Unisource Worldwide Inc.
2828 Trade Center Dr., Ste. 104
Carrollton TX 75007

Universal Supply
7664 Pebble Drive
Ft. Worth TX 76118

Vita-Erb Limited
1358 North Stewart
Springfield Mo 65802

W & J Superior Cleaning
142 Forgotten Ln.
Mooreville NC 28115-9348

W.R. Boyd
703 Pine St.
Center TX 75935

Walter F. Stephens Jr., Inc.
415 South Avenue
Franklin OH 45005

Western Paper Dist.
5502 W. Buckey Rd.
Phoenix AZ 85043

WILLARD JOHNSON/SELF REP
P O BOX 397871
DALLAS TX 75339

William Bonilla Ent.
P.O. Box 6307
Garden Grove CA 92846

Wipertex
P. O. Box 35873
Dallas TX 75235

XPEDX
P.O. Box 619077
DFW Airport TX 75261

ZEP Mfg. Co.
525 Center Park Blvd.
DeSoto TX 75115

ZEP Mfg. Co.
4401 Northside Parkway, Suite 700
Atlanta GA 30327



August 24, 2007

**REQUEST FOR PROPOSALS FOR CLEANING
CHEMICALS AND SUPPLIES
RFP NO. 2007-118-3034
GENERAL INFORMATION No. 2**

*THIS DOCUMENT IS BEING PROVIDED FOR GENERAL INFORMATION
PURPOSES ONLY (THIS IS NOT AN ADDENDUM)*

The Dallas County Purchasing Department has received and hereby provides for general information purposes only the following questions and the County's responses. (Note: Due to time constraints, Dallas County will not be responsible for ensuring confirmation vendor receipt of this and/or any further acceptance of and/or responses to future questions prior to the bid opening date.)

Question 1: Related to Section 9.3.B - US Communities is asking that their contract which is dissimilar in scope to all other public sector offerings be given preferential or match pricing to agencies that may have access to bids that due to their limited scope have lower pricing and far lower cost supports from manufacturers. For instance an agency may be able to purchase a single commodity, an example being paper towels, from a state bid that has minimum orders, limited scope, and an average order size of \$1,000.00. Does US Communities expect suppliers to match dissimilar but available contracts?

Response: If your company holds another contract that an agency is eligible to use you would be expected to match the price under the same conditions. Using the example above you would be expected to match the price with an average order size of \$1,000.00 and if the agency wishes to utilize the U.S. Communities contract, report the sale under the U.S. Communities program. For further guidance regarding price match requirements refer, to Attachment B, U.S. Communities Admin Agreement Exhibit II Supplier Commitments and Standards, Supplier Pricing Commitment Compliance Guidelines.

Question 2: Related to Section 9.3.C - Please refer to question 1. Does US Communities expect an firm awarded this contract to offer matched pricing for dissimilar but available bids and contracts.

Response: Yes, your company would be expected to match the pricing of other contracts and if the agency wishes to utilize the U.S. Communities contract, report the sale under the U.S. Communities program. See response to question 1.

Question 3: Related to Section 10.3 - The evaluation criteria gives a 15 point segment for M/WBE Compliance Requirements. Do M/WBE owned firms responding to this RFP also receive an percentage advantage for pricing comparisons?

Response: Dallas County's M/WBE scoring system allocates three (3) points for completing the required EEO policy compliance forms, six (6) points for utilization of certified M/WBE firms in the contract, and six (6) points for being a certified M/WBE firm, if applicable, for a total of fifteen (15) points.

Question 4: There is a conflict in the length of contract term between sections 10.5 and 13.2 which term prevails?

Response: Please see Addendum 1 for clarification on contract term.

Question 5: What brand and specific product was used to establish the specifications for section 14.1, 14.2, and 14.3?

Response: Please see Addendum 1 for clarification on product specifications.

Question 6: US Communities has asked for an escalating percentage rebate to their organization based on sold volume. Are those rebates negotiable? Since this contract is nationwide in scope rebates become part of our cost structure and will negatively impact the product price. US Communities will receive an extraordinary rebate dollar amount as this contract grows. What portion off the rebate will US Communities use to promote the contract among its membership?

Response: The U.S. Communities administrative fees are not negotiable; the administrative fee is used to fund the day-to-day operations of the program including thirteen (13) program managers whose job function is to promote the program on a daily basis. In addition, the administrative fee is distributed to our five (5) National Sponsors and seventy (70) state sponsors who help market the program nationally.

Question 7: Page 34 Pricing: "And a commitment that, if an Agency is otherwise eligible for lower pricing through any other supplier contract, the supplier will match the pricing under US Communities." Is this clause restricted to only contracts that are national in scope?

Response: No, this clause applies to all contracts held and or offered by the supplier to public agencies and education.

Question 8: Electronic Registration referenced on page 35 requires supplier to check that PPA's are registered, please describe how that process is to be managed.

Response: U.S. Communities has a data base of over 27,000 PPA's which awarded suppliers have access to. If an agency that is not registered wishes to use the contract, the supplier is expected to ensure the agency registers. Electronic Registration consists of providing

the agency's contact information and federal tax ID. The process takes about two minutes. The Electronic Registration process will be discussed in the implementation of a contract. All sales people will be trained in detail on how to help register PPA's

Question 9: Will US Communities accept a dynamic metric dashboard in place of or in addition to standard reporting?

Response: It is mandatory that suppliers provide reporting as detailed in Attachment B, Exhibit V, Figure 3. Suppliers may provide additional reporting information as needed.

Question 10: Does the supplier have the right to restrict sales to PPA's that are attempting to cherry pick the contract? Language throughout the RFP speaks of a partnership between supplier and US Communities, the City of Dallas and PPA's, does this partnership afford the supplier the right to restrict sales to a PPA that is clearly using the US Communities contract selectively and not in the spirit expressed in the RFP.

Response: The U.S. Communities program is completely voluntary and non-exclusive; suppliers may not restrict PPA's from buying selected items off the contract.

Question 11: The City of Dallas MBE/W Participation Report requires a NCTRCA Certification #. Will the City of Dallas accept other valid MBE/W certifications as well? If not this requirement would certainly appear to make the RFP overly restrictive.

Response: Dallas County's M/WBE program only recognizes NCTRCA certification. Information on certified vendors can be provided by Leffie Crawford, Dallas County M/WBE Coordinator, 214-656-6018 or lcrawford@dallascounty.org.

Question 12: Attachment D

Item 1- What are the case pack requirements of the City of Dallas?

Items 2-73 - Where applicable can you please provide us with the current case pack quantity and size for each item? Where applicable can you please state whether the product is to be provided as a ready to use product or is to be diluted?

Items 54 to 61d - Please provide Rubbermaid reference numbers for these items.

Item 65 - What is the preferred size for the Heat Sealable Property bags?

Item 72 - Please provide the current manufacturer and item number or a more complete description.

Item 73 - Please provide the current manufacturer and item number or a more complete description.

Response: Please see Attachment D2 provided in Addendum 1.

Question 13: Can you please clarify for those companies that will not be bidding the national contract what exactly you need for local only. I would think some of these requirements for national just don't apply, ie. In the Technical proposal you are requesting information concerning, our proposed national distribution, marketing plans, training for national sales force, etc.

Response: Vendors electing to bid on the local award should provide the information requested in Section 11 and can replace the work "national" with "local". This would include

providing information on your local distribution process, ordering process, company profile and information. Local award vendors do not need to provide information on their marketing strategies.

Question 14: Also do you want a catalog bid discount for those items not on the core list, as is requested for National contract? If so will there be a line item for this where we can put the discount?

Response: Vendors electing to bid on the local award can provide pricing information only on the core list of products.